

PUBLIC WATER SUPPLY DISTRICT #13
Minutes of the July 16, 2024
Regular Session of the Board of Directors

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri, held their regular monthly meeting July 16, 2024, in the Lake Tishomingo Community House at 5698 Lake Tishomingo Road, Hillsboro, Missouri 63050.

Call to Order

The meeting was called to order at 5:00 p.m.

Roll Call of Directors

The following directors were present.

Marilyn Meyer

Bob Quigley

Cheryl Miller

Denny Schaab

John Fechter joined the meeting late, during Treasurer's Report

Also in attendance were Janet Hirsch (PWSD#13 bank administrator), Rich Hirsch (former director), and volunteers Linda Blaha and Ron Huber.

Approval of Agenda

Denny made a motion to approve the agenda, seconded by Bob. On a voice vote, the agenda was approved.

Approval of Minutes of Previous Meeting

Motion was made by Bob and seconded by Denny to approve the minutes of the regular meeting conducted on June 18, 2024. On a voice vote, the minutes were approved.

Treasurer's Report

Delinquent Payment Issues.

Janet reported that no customers became eligible for liens this month.

Invoice Approval.

Janet read the Invoices for Approval report dated 7/16/2024 (copy attached). The total of all invoices was \$3,148.58. There was a brief discussion of WRM's inspection of the system at 7722 Mohawk. The Board is still awaiting the report from WRM. Marilyn commented that the electricity bills for the treatment plant seems to be increasing. Janet displayed a graph of the treatment plant's efficiency (kWh/1000 gallons). This chart (copy attached) shows that Kwhs used at the plant are increasing over time.

Bob made a motion to pay the invoices. Denny seconded. The motion was passed on a voice vote.

Financial Reports.

Marilyn read the account balances as of July 16. These had previously been emailed to board members. The O&M checking account (account number ending in 8161) balance was \$42,509.07. Replacement and Extension account (account number ending in 2007) was \$27,735.03. Surplus Account (account number ending in 7801) was \$33,667.13. Short-Lived Assets Reserve (account number ending in 0378) was \$113,947.94. Current balances for the three CDs were as follows: \$121,355.23 for certificate number ending in 9136; \$262,901.28 for certificate number ending in 9138; and \$105,160.51 for certificate number ending in 9139. Interest posted to the CDs on June 27 was (9136) \$1,405.06, (9138) \$3,043.88, and (9139) \$1,217.55.

Collection System

Water Resources Management (WRM) Report.

The WRM invoice was for the monthly fee, repairs at the treatment plant, and three customer visits and repairs. Rich pointed out continuing issues with floats. Cheryl volunteered to follow up with WRM.

Pump Out Schedule.

Maintenance pump outs for 2024 have begun.

Treatment Plant Operation and Maintenance

Rich mentioned that the flow-meter LCDs are difficult to read and will probably need to be repaired.

Renew WRM Contract.

Marilyn pointed out that the main change from the former (2021) contract is that WRM will no longer charge a separate trip fee for visits on other than the weekly maintenance day; instead, the hourly rate will be charged from the time the staff leave WRM's office, thus including travel time. Travel time from WRM's office to our location is approximately 30 minutes. The rate during normal business hours is \$125.00/hour; the "after hours" rate is \$200.00/hour; holidays and weekends are billed at \$250.00/hour. Fees for tank inspections (\$90.00) and pump outs (\$450.00) remain the same. Bob made a motion to accept the WRM contract. Denny seconded. Motion was passed on a voice vote.

Weekend Activity

New Volunteers Linda Blaha and Ron Huber.

Marilyn thanked Linda and Ron for their help. She applauded Ron for visiting a customer late in the evening in order to investigate a problem.

Missouri 1Call Service.

The USIC invoice this month was \$210.42.

Old Business

Alarm at 5973 South Lakeshore.

A neighbor reported that the sewer alarm was sounding at 5973 S Lakeshore. The alarm condition was probably caused by the recent heavy rains and so was not a problem. However, Cheryl reported that this customer had previously told her not to enter his property. By ordinance, sewer district personnel are permitted to enter any property in the district. The Board decided that WRM (rather than a Board member) should handle this type of situation.

Protecting Lids Along Roads.

The Board discussed continuing problems with breakage of several sewer lids that are near the road. Ron suggested installing signs on metal posts near these lids. After further discussion, the Board decided to further investigate this strategy. Post height of about four feet was suggested; signs might be about 4.5" x 6". Ron and Cheryl will look into possibilities for signs and posts. Bob will also investigate signs. Ron left the meeting at approximately 6:00 pm, at the conclusion of this discussion.

LTPOA Building Permit Application.

The LTPOA Building Permit Application has recently been modified to include a section on PWSD#13. Marilyn expressed some concern with the wording. After a brief discussion, John volunteered to polish the language, then circulate the revised form to all board members for comments/approval. The approved revised form will be sent to the LTPOA. Marilyn will get a list of properties that have already used the form, so that any necessary follow-up can be done.

Adjournment

John made a motion to adjourn. It was seconded by Cheryl and approved on a voice vote. The meeting adjourned at 6:22 p.m.

Marilyn Meyer
President

Carol Kohnen
Recording Secretary

