

**PUBLIC WATER SUPPLY DISTRICT #13**  
**Minutes of the June 18, 2024**  
**Regular Session of the Board of Directors**

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri, held their regular monthly meeting June 18, 2024, in the Lake Tishomingo Community House at 5698 Lake Tishomingo Road, Hillsboro, Missouri 63050.

**Call to Order**

The meeting was called to order at 5:00 p.m.

**Roll Call of Directors**

The following directors were present.

Marilyn Meyer  
John Fechter  
Cheryl Miller  
Denny Schaab

Also in attendance were Joan Jaeger (treasurer), Janet Hirsch (PWSD#13 bank administrator), Rich Hirsch (former director), and volunteers Linda Blaha and Ron Huber.

**Approval of Agenda**

John made a motion to approve the agenda, seconded by Denny. On a voice vote, the agenda was approved.

**Approval of Minutes of Previous Meeting**

Motion was made by Denny and seconded by John to approve the minutes of the regular meeting conducted on May 21, 2024. On a voice vote, the minutes were approved.

**Treasurer's Report**

*Delinquent Payment Issues.*

Janet reported that four customers are eligible for liens this month: 6751 S Lakeshore, 6692 S Lakeshore, 7616 Lakeview, and 5902 S Lakeshore. Cheryl made a motion to place liens on these properties and Denny seconded. The motion was passed on a voice vote.

*Invoice Approval.*

Janet read the Invoices for Approval report dated 6/18/2024 (copy attached). The total of all invoices was \$15,848.03. Cheryl made a motion to pay the invoices. Denny seconded. The motion was passed on a voice vote.

*Financial Reports.*

Joan reported the account balances as of June 17. These had previously been emailed to board members. The O&M checking account (account number ending in 8161) balance was \$39,600.10. Replacement and Extension account (account number ending in 2007) was \$26,743.77. Surplus Account (account number ending in 7801) was \$33,642.31. Short-Lived Assets Reserve (account number ending in 0378) was \$113,820.59. Current balances for the three CDs (unchanged since last report) were as follows: \$119,950.17 for certificate number ending in 9136; \$103,942.96 for certificate number ending in 9139; and \$259,857.40 for certificate number ending in 9138. Interest will be posted on June 27.

**Collection System**

*Water Resources Management (WRM) Report.*

The WRM invoice was for the monthly fee, a repair at the treatment plant, and six customer visits and repairs. Rich briefly explained several repairs from the WRM invoice.

**Treatment Plant Operation and Maintenance**

Rich briefly discussed several current issues at the treatment plant. Control panels 1 and 2 are frozen and generating multiple error messages. The UV system is experiencing problems. Rich recommended that one of the UV bulbs be replaced.

**Weekend Call Activity**

There was one call to the customer liaison last month.

**Missouri 1 Call Service**

*USIC Invoice.*

The USIC invoice this month was \$245.49. John reminded board members that the USIC charge per call will be increasing by 5% starting in July.

**Old Business**

*7722 Mohawk Trail.*

John met WRM at this address to inspect the tank. One of the homeowners (wife) met with the team and assisted. Dave from WRM did a very thorough inspection and said everything looked OK. He will write a report for the Board. Cheryl suggested that this location (and the other twelve addresses with a history of problems) be inspected again in the summer of 2025.

**Adjournment**

John made a motion to adjourn. It was seconded by Cheryl and approved on a voice vote. The meeting adjourned at 5:55 p.m.

Marilyn Meyer  
President

Carol Kohnen  
Recording Secretary

