

PUBLIC WATER SUPPLY DISTRICT #13
Minutes of the May 21, 2024
Regular Session of the Board of Directors

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri, held their regular monthly meeting May 21, 2024, in the Lake Tishomingo Community House at 5698 Lake Tishomingo Road, Hillsboro, Missouri 63050.

Call to Order

The meeting was called to order at 5:00 p.m.

Roll Call of Directors

The following directors were present.

Marilyn Meyer
Bob Quigley
John Fechter
Cheryl Miller
Denny Schaab

Also in attendance were Joan Jaeger (treasurer), Janet Hirsch (PWSD#13 bank administrator), Rich Hirsch (former director), and two new volunteers: Linda Blaha and Ron Huber.

Approval of Agenda

John made a motion to approve the agenda, seconded by Bob. On a voice vote, the agenda was approved.

Approval of Minutes of Previous Meeting

Motion was made by Bob and seconded by Denny to approve the minutes of the regular meeting conducted on April 16, 2024. On a voice vote, the minutes were approved.

Treasurer's Report

Delinquent Payment Issues.

Janet reported that four customers became eligible for liens this month: 6751 S Lakeshore, 6692 S Lakeshore, 7616 Lakeview, and 5902 S Lakeshore. Cheryl made a motion to place liens on these properties and Bob seconded. The motion was passed on a voice vote.

Invoice Approval.

Janet read the Invoices for Approval report dated 5/21/2024 (copy attached). The total of all invoices was \$6005.88. Bob made a motion to pay the invoices. Denny seconded. The motion was passed on a voice vote.

Financial Reports.

Joan reported the account balances as of May 20. These had previously been emailed to board members. The O&M checking account (account number ending in 8161) balance was \$45,994.04. Replacement and Extension account (account number ending in 2007) was \$25,781.77. Surplus Account (account number ending in 7801) was \$33,616.68. Short-Lived Assets Reserve (account number ending in 0378) was \$113,820.59. Current balances for the three CDs (unchanged since last report) were as follows: \$119,950.17 for certificate number ending in 9136; \$103,942.96 for certificate number ending in 9139; and \$259,857.40 for certificate number ending in 9138. Interest will be posted in June.

Collection System

Water Resources Management (WRM) Report.

The WRM invoice was for the monthly fee, herbicide and spraying weeds at the treatment plant, and six customer visits and repairs.

Pump Out Schedule.

Cheryl reported that she has created a list of 23 customers for pump outs this season. Four of these have "double" tanks (old septic tank inline with STEP tank).

Treatment Plant Operation and Maintenance

Rich noted that most of the repairs last month involved bad start floats. He observed that this is generally a problem with corrosion of the cables.

To welcome the two new volunteers, Rich also distributed a handout (attached) explaining how the treatment plant works, with photos of the plant during construction.

Marilyn suggested to Rich that he offer a treatment plant tour again.

Weekend Call Activity

There were three calls to the customer liaison last month.

Missouri 1 Call Service

USIC Invoice.

The USIC invoice this month included the annual fee, for a total of \$2,263.73.

Old Business

7722 Mohawk Trail.

John will contact the customer at 7722 Mohawk regarding having the tank pumped. If the customer has already had this done, WRM will inspect. Cheryl will provide John some additional information about the history of problems at this address, including specific dates.

New Business

Ron will be working with Cheryl, largely on handling calls to the emergency number. Linda will work with Janet; they will meet soon to discuss specific tasks.

Cheryl submitted the first quarter report to MO DNR.

Cheryl suggested a presentation to the attendees at the LTPOA Annual Meeting in June. The Board agreed.

Cheryl remarked that the Board still needed to follow up on the low pump hours at 3 residences: 7768 Mohawk Trail, 7802 Mohawk, and 6067 N Lakeshore.

The Board recently sent the customer at 6108 N Lakeshore a letter about accessing the STEP tank from their new house. Cheryl will send Carol a copy for the records.

Adjournment

John made a motion to adjourn. It was seconded by Bob and approved on a voice vote. The meeting adjourned at 6:09 p.m.

Marilyn Meyer _____
President

Carol Kohnen  _____
Recording Secretary