

**PUBLIC WATER SUPPLY DISTRICT #13**  
**Minutes of the February 20, 2024**  
**Regular Session of the Board of Directors**

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri, held their regular monthly meeting February 20, 2024, in the Lake Tishomingo Community House at 5698 Lake Tishomingo Road, Hillsboro, Missouri 63050.

**Call to Order**

The meeting was called to order at 5:05 p.m.

**Roll Call of Directors**

The following directors were present.

Marilyn Meyer  
Bob Quigley participated via phone  
John Fechter  
Cheryl Miller

Also in attendance were Janet Hirsch (PWSD#13 bank administrator), Rich Hirsch (former director), and Joan Jaeger (treasurer).

**Approval of Agenda**

Cheryl made a motion to approve the agenda, seconded by Bob. On a voice vote, the agenda was approved.

**Approval of Minutes of Previous Meetings**

Motion was made by Bob and seconded by John to approve the minutes of the regular meeting conducted on January 16, 2024, as well as the two executive sessions held in January. On a voice vote, the minutes were approved.

**Treasurer's Report**

*Delinquent Payment Issues.*

Janet reported that no customers became eligible for liens this month.

*Invoice Approval.*

Janet read the Invoices for Approval report dated 2/20/2024 (copy attached). The total of all invoices was \$4,820.54. Cheryl made a motion to pay the invoices. John seconded. The motion was passed on a voice vote.

*Financial Reports.*

Joan reported the account balances as of February 19. The O&M checking account (account number ending in 8161) balance was \$29,866.44. Replacement and Extension account (account number ending in 2007) was \$22,869.76. Surplus Account (account number ending in 7801) was \$33,542.39. Short-Lived Assets Reserve (account number ending in 0378) was \$122,228.84. Current balances for the three CDs were the same as reported last month: \$118,535.23 for certificate number ending in 9136; \$102,716.84 for certificate number ending in 9139; and \$256,792.10 for certificate number ending in 9138. Joan noted that interest is posted quarterly and the next interest date is February 27, 2024. The maturity date of the CDs is March 27, 2024. Marilyn will contact the bank for information about currently available rates and terms.

**Collection System**

*Water Resources Management (WRM) Report.*

The WRM invoice was for the monthly fee, two customer visits, and work at the treatment plant. Rich explained the repairs that were necessary at 7704 and 7666 Lakemont.

**Treatment Plant Operation and Maintenance**

Rich discussed a repair that WRM attempted at the treatment plant. The repair failed, and a replacement part is necessary. Cheryl made a motion to have WRM replace the broken part. John seconded. The motion was passed on a voice vote.

**Weekend Call Activity**

There were no calls to the customer liaison.

**Missouri 1 Call Service***USIC Invoice.*

There were four calls to Missouri 1Call. The USIC invoice total was \$136.20.

**Old Business***5973 Update.*

John reported that the customer is still waiting to hear back from his contractor with cost estimates to repair/replace his plumbing. Discussion of the district's role in the repair will resume once this information has been received. Marilyn noted that the district must have any settlement formalized by our lawyer.

**New Business***6108 N Lakeshore New Build.*

WRM is still working with the homeowner and their contractor on connecting the new plumbing to the sewer system. WRM now says that a grinder pump could work if installed and configured correctly.

*Documents Received.*

Marilyn distributed copies of some documents recently received from the district's bookkeeper. These include a report from the Department of Agriculture about the district's loan and payments, and 1099-INTs for the CDs the district owns. Marilyn will look into some questions about the district's tax status.

**Adjournment**

Cheryl made a motion to adjourn. It was seconded by John and approved on a voice vote. The meeting adjourned at 6:07 p.m.

Marilyn Meyer \_\_\_\_\_

President

Carol Kohnen \_\_\_\_\_

Recording Secretary

