

**PUBLIC WATER SUPPLY DISTRICT #13**  
**Minutes of the June 20, 2023**  
**Regular Session of the Board of Directors**

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri, held their regular monthly meeting June 20, 2023, in the Lake Tishomingo Community House at 5698 Lake Tishomingo Road, Hillsboro, Missouri 63050.

**Call to Order**

The meeting was called to order at 5:10 p.m.

**Roll Call of Directors**

The following directors were present.

Marilyn Meyer  
Bob Quigley  
John Fechter  
Cheryl Miller

**Approval of Agenda**

Cheryl made a motion to approve the agenda, seconded by Bob. On a voice vote, the agenda was approved.

**Approval of Minutes of Previous Meeting**

Motion was made by Cheryl and seconded by John to approve the minutes of the meeting conducted on May 16, 2023. On a voice vote, the minutes were approved.

The Board also reviewed the minutes of the special meeting held May 31 about the issues at 5973 S Lakeshore. Some slight re-wording was suggested.

**Treasurer's Report**

*Invoice Approval.*

Marilyn read the Invoices for Approval report dated 6/20/2023 (update copy attached). The total of all invoices was \$10,945.73. Cheryl made a motion to pay the invoices. John seconded. The motion was passed on a voice vote.

*Financial Reports.*

Marilyn read the account balances as of June 20, 2023. The O&M checking account (account number ending in 8161) balance was \$56,494.08. Replacement and Extension account (account number ending in 2007) was \$15,114.61. Surplus Account (account number ending in 7801) was \$33,340.52. Short-Lived Assets Reserve (account number ending in 0378) was \$109,805.45.

Several board members requested that the total amounts in CDs also be reported monthly.

**Collection System**

*Water Resources Management (WRM) Report.*

The WRM invoice was for the monthly fee, a repair visit to one customer, camera inspections of the sewer lines at one residence and spraying and pulling weeds at the treatment plant.

*Pump Outs WRM.*

Cheryl reported that WRM has the pump-out list for this season. They are waiting for a new part for the pumper truck, but should start on the list soon.

*Special Inspections.*

WRM has agreed to perform special inspections on request. These will consist of measuring sludge, visually inspecting the condition of the STEP tank, and recording pump hours. The Board agreed to order special inspections at some addresses that have had problems in the past.

There are three customers whose systems are showing low (or no) pump hours. Cheryl will contact WRM about troubleshooting at these addresses.

Cheryl will also inspect a possible landscaping issue at 5800 North Lakeshore.

**Missouri 1 Call Service**

*USIC Invoice.*

The USIC invoice total was \$34.05.

**Old Business**

none

**New Business**

There was some discussion about the recent article in *The Leader* about local sewer districts.

**Adjournment**

John made a motion to adjourn. It was seconded by Bob and approved on a voice vote. The meeting adjourned at 6:14 p.m.

Marilyn Meyer \_\_\_\_\_

President

Carol Kohlen \_\_\_\_\_

Recording Secretary

