

PUBLIC WATER SUPPLY DISTRICT #13
Minutes of the March 15, 2022
Regular Session of the Board of Directors

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri, held their regular monthly meeting March 15, 2022, in the Lake Tishomingo Community House at 5698 Lake Tishomingo Road, Hillsboro, Missouri 63050.

Call to Order

The meeting was called to order at 5:00 p.m.

Roll Call of Directors

The following directors were present.

Marilyn Meyer
John Fechter
Cheryl Miller
Bob Quigley
Denny Schaab

Also in attendance were Janet Hirsch (PWSD#13 bank administrator), Rich Hirsch (former director), and Carol Kohnen (secretary).

Approval of Agenda

Denny made a motion to approve the agenda (attached), seconded by Cheryl. On a voice vote, the agenda was approved.

Approval of Minutes of February Meeting

Motion was made by John and seconded by Denny to approve the minutes of the meeting conducted on February 15, 2022. On a voice vote, the minutes were approved.

Treasurer's Report

Delinquent Payment Issues.

Janet reported that no customers became eligible for liens this month.

Invoice Approval.

Janet read the Invoices for Approval report dated 3/15/2022 (attached) and explained the items. The total of all invoices was \$2,270.28. Bob made a motion to pay the invoices. John seconded. The motion was passed on a voice vote.

Financial Reports.

Because Joan could not attend this meeting, Janet read the Treasurer's Report of account balances as of March 15, 2022. The O&M checking balance was \$62,883.75. Debt Service Reserve Restriction was \$115,651.38. Surplus Account was \$381,263.24. Short-Lived Assets Reserve was \$104,397.66.

Operating Budget.

Janet presented a proposed operating budget for the 2022 fiscal year. With a few exceptions, the amounts tracked the 2021 budget. Janet noted that the amount allocated for the treatment plant operator was lower than the amount spent in 2021; the 2021 total included the inspections of all the district's STEP tanks and this project was finished last year. Bob made a motion to adopt the operating budget as presented and Denny seconded. The motion was passed on a voice vote.

Overdue Invoices Liens Filed.

Marilyn reported that she filed the three liens authorized by the Board at the February meeting.

Collection System

Water Resources Management (WRM) Report.

The WRM invoice was for the monthly fee; there were no repairs at the treatment plant or visits to customers.

Rich explained several recent repairs and distributed explanatory handouts. He noted that many floats have been replaced recently; these repairs were probably necessary because of the type of floats that were used in the initial installation. Rich expressed a hope that most of these repairs have now been completed.

There was a discussion of parts commonly used in repairs; the district is considering purchasing a supply of these. Rich will do some further investigation of parts and sources.

Drain Surgeons Report.

There were no charges from Drain Surgeons.

Treatment Plant Operation and Maintenance

Rich repaired three breaks in the distribution lines for the #1 gravel filter.

Weekend Call Activity

There were no calls to the emergency number last month.

Missouri 1 Call Service

USIC Invoice.

John reported that there were two calls to USIC last month.

Old Business

None.

New Business

Core and Main Visit.

Several board members visited Core & Main, a distributor of sewer system products, to discuss repair parts for our system. During the discussion, C&M suggested that the district hire one company to handle all the district’s maintenance issues (emergency response to customers and repairs, pump-outs when necessary, and treatment plant maintenance) and mentioned Fribis Engineering as a possibility. The Board decided to invite a representative from Fribis to the April board meeting to discuss a contract for such all-inclusive service. Marilyn will set up the appointment. John will contact the Raintree subdivision for feedback on their experiences with Fribis. One possible issue is that most nearby systems use grinders instead of STEP tanks. Janet commented that Cedar Hill Lakes is the only nearby development with a STEP system like ours.

Another Volunteer.

Marilyn reported that one person had left her a voicemail expressing interest in the new volunteer position. However, that person did not return Marilyn’s call.

Adjournment

Bob made a motion to adjourn. It was seconded by Denny and approved on a voice vote. The meeting adjourned at 5:50 p.m.

Marilyn Meyer _____
President

Carol Kohnen _____
Recording Secretary