

PUBLIC WATER SUPPLY DISTRICT #13
Minutes of the December 21, 2021
Regular Session of the Board of Directors

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri, held their regular monthly meeting December 21, 2021, in the Lake Tishomingo Community House at 5698 Lake Tishomingo Road, Hillsboro, Missouri 63050.

Call to Order

The meeting was called to order at 5:00 p.m.

Roll Call of Directors

The following directors were present.

Marilyn Meyer
John Fechter
Cheryl Miller
Bob Quigley
Denny Schaab

Also in attendance was Rick Hannick (customer liaison).

Approval of Agenda

Bob made a motion to approve the agenda (attached), seconded by John. On a voice vote, the agenda was approved.

Approval of Minutes of November Meeting

Motion was made by Cheryl and seconded by Denny to approve the minutes of the meeting conducted on November 16. On a voice vote, the minutes were approved.

Treasurer's Report

Delinquent Payment Issues.

Janet had notified the Board prior to this meeting that no customers became eligible for a lien this month.

Invoice Approval.

Janet had emailed the Invoices for Approval report dated 12/21/2021 (attached).

Before approving invoices, the Board discussed two invoices from Drain Surgeons for repairs at 5748 North Lakeshore. Rich was unable to attend the meeting, but he had emailed board members a report on his investigation of the situation (copy attached). Cheryl reported on the details of the repairs. Bob noted that he had emailed Drain Surgeons about the second invoice as soon as he saw it, telling them that he didn't think PSWD13 should have to pay for the second repair since it was a repair of their previous work. Drain Surgeons did not respond. After discussion, the Board voted to pay only the first invoice (\$1797.04). Motion was made by John and seconded by Bob. The motion was approved on a voice vote. Cheryl will compose a letter for Marilyn's signature explaining the Board's position; this letter will be included with the check to Drain Surgeons. The Board also discussed using Hill for some repairs instead of Drain Surgeons.

The adjusted total of all invoices was \$21,468.67. Bob made a motion to pay the adjusted total. Denny seconded. The motion was passed on a voice vote.

Financial Reports.

Joan reported account balances as of the date of the meeting, December 21. The O&M checking balance was \$66,371.72. Debt Service Reserve Restriction was \$113,648.26. Surplus Account was \$381,169.24. Short-Lived Assets Reserve was \$90,916.42.

Collection System

Water Resources Management (WRM) Report.

The WRM invoice included the monthly fee and three problem or repair visits to customers.

Routine STEP Tank Maintenance.

Cheryl reported that WRM made maintenance visits to five additional customers. Three of these tanks were in poor condition. There are still fourteen tanks that have not been serviced: 6701 S Lakeshore, 6692 S Lakeshore, 7722 Mohawk, 6420 N Lakeshore, 6447 S Lakeshore, 7620 Forest, 7784 Fairview, 5981 N Lakeshore, 7616 Lakeview, 6709 S Lakeshore, 6751 S Lakeshore, 7762 Circle, 7716 Meadow, and 5820 S Lakeshore. There are also four residences that should have their connections checked: 6067 N Lakeshore, 5973 S Lakeshore, 7768 Mohawk, and 7802 Mohawk. Cheryl provided a list of these addresses (attached).

Pump Out Recommendations.

Cheryl recommended that four additional addresses be sent to Drain Surgeons for pump-outs. She also noted that thirty-one tanks were pumped in 2020 and forty-three tanks were pumped in 2021.

Treatment Plant Operation and Maintenance

No report.

Weekend Call Activity

Rick and Marilyn agreed to go over procedures for the liaison position to see if any improvements can be made. They will meet after this board meeting.

Missouri 1 Call Service

USIC Invoice.

USIC billed for locating services at these addresses: 6239 S Lakeshore, 5783 S Lakeshore, 7614 Lakemont, 6013 N Lakeshore, and 5981 N Lakeshore.

Old Business

April Election.

No one has contacted Marilyn about running for the Board.

New Business

Replacement Parts.

This issue has not been resolved. Marilyn is still investigating means of purchasing replacement parts. She is also trying to identify another firm to do repairs. Marilyn and Rich may meet with a lake resident with expertise in pipe/plumbing to gather more information.

Adjournment

Bob made a motion to adjourn. It was seconded by Denny and approved on a voice vote. The meeting adjourned at 5:42 p.m.

Carol Kohnen _____
Recording Secretary

Marilyn Meyer _____
President