

PUBLIC WATER SUPPLY DISTRICT #13
Minutes of the Aug 10, 2011
Regular Session of the Board of Trustees

The Board of Directors of Public Water District #13, Jefferson County Missouri met in regular session at 7:00 p.m. on August 10, 2011 at 5706 N. Lakeshore Dr., Hillsboro, Missouri.

Roll Call of Directors

The following Directors being present or absent as indicated:

<u>Name</u>	<u>Present/Absent</u>
Marilyn Meyer	Present
Rich Hirsch	Present
Rick Lippitt	Arrived at 7:10 p.m.
John Hindrichs	Present
Ken Jost	Present

Also in attendance were Janet Hirsch (JWH, LTPOA Board member) and Carol Kline (CT, Treasurer).

Approval of Agenda

Motion was made by John Hindrichs and seconded by Ken Jost to accept the agenda. On voice vote, all Directors were in favor of accepting the agenda.

Approval of Minutes of Past Meetings

The regular session Minutes of the July 13, 2011 meeting were emailed to the Directors prior to the meeting. Motion was made by John Hindrichs to approve the regular session Minutes as written. Second was by Ken Jost. On voice vote, the regular session Minutes were approved.

The executive session Minutes of the July 13, 2011 meeting were emailed to the Directors prior to the meeting. Motion was made by John Hindrichs to approve the executive session Minutes as written. Second was by Ken Jost. On voice vote, the executive session Minutes were approved.

Treasurer's Report

Invoices to be approved

Seven payments were submitted for payment approval. These submissions are listed below.

Date	Category	Payee	Invoice amt	MO DNR 40% grant	USDA-RD loan
7/31/2011	Eng testing	Taylor Eng	2,000.0	800.00	1,200.00
7/31/2011	Eng admin.	Taylor Eng	4,992.80	1,997.12	2,995.68
7/31/2011	Eng inspection	Taylor Eng	12,042.00	4,816.80	7,225.20
7/31/2011	Construction	TGB Inc	154,224.90	61,689.96	92,534.94
7/31/2011	O&M	MLM (Jeff County)	300.00		
7/31/2011	O&M	R. Sweeney	1,590.00		
7/31/2011	O&M	AmerenUE	3.69		
		Total	175,153.39	69,303.88	103,955.82

Notes

- a) The \$154,224.90 payment is for material-on-hand (\$37,116), lateral line (1700 ft.), and WWTP (an additional 17.5% of the WWTP was completed).

- b) JWH calculated that as of July 31, 80.4% (362 of 450 days) of the scheduled construction time has been consumed and 42.0% of the budgeted amount for construction has been spent (includes credit for stored materials).
- c) The \$300 to Marilyn was for an AUE permit paid to Jeff County. There was a question as to why TGB did not pay for this permit. Also, no board member has seen this permit.
- d) There was a question why Sweeney's payment came out of O&M rather than funds budgeted for "Legal".

Motion was made by John Hindrichs to approve payment of the above invoices. Second was by Rich Hirsch. On voice vote, payment of the invoices was approved.

Motion was made by John Hindrichs to authorize CT (Treasurer) to buy stamps. Second was by Rich Hirsch. On voice vote, motion passed.

There was a discussion of whether the district should get a PO Box at \$42/year. There were enough objections to the PO Box that it was decided to not get it at this time. RH will erect a "standard" mailbox outside the sewer office.

Janet will discuss with Jenny K. the owner billing requirements.

Old Business

Homeowner's questions/problems/concerns, progress in resolving

The District received a letter from the owner at 7744 Mohawk Trail claiming damage to property caused by TGB above and beyond that expected. A number of Board members viewed the property and thought the damage was less severe than claimed. TGB owner Sharon Tielke talked to the property owner and according to Sharon, the owner seemed satisfied that the property would be competently restored. JH also talked to the property owner.

Construction update

JH reported that the first sand filter (RSF) is complete and operational. TGB is having trouble getting media for the second layer of RSFs #2 and #3. (Each RSF when complete will contain three layers of gravel.) The gravel for layer 2 had been delivered to the site and TGB was told it was within specs, but Tim checked it and it was out-of-spec and could not be used (too many fines). TGB is working on finding replacement media.

As of Aug. 10 there are 163 tanks installed. This is 48 tanks since the meeting last month,

JH: We did receive approval to connect 102 homes to RSF #1.

JH: At the WWTP, all the pumps and control boxes are installed. The UV disinfection unit and final discharge structure are not finished.

TGB is still boring lateral lines on the north side. They are up to 6084 N. LSD, though not all laterals up to that point have been completed. Rock has been a problem.

MM: Lateral lines are apparently going in very slowly.

RH: TGB said they were 60% to 70% done with laterals on the north side.

JH: TGB is subcontracting some of the work to XL Contracting (mostly connecting home gravity lines to STEP tanks).

JWH: There was no charge for main lines work, so we have to assume no main lines were worked on.

There was a discussion of whether TGB should be given an extension, if they ask for one, since it still appears that they will not finish before the project officially ends on Oct 27. The consensus of the Board was that they should not be given an extension because: 1) They chose to start late; 2) There was good weather when no apparent work was being done; and 3) As recently as May, when asked, TGB said they would finish on schedule.

The Board did agree that yard restoration (final grading and seeding) may need to wait until spring 2012.

Regarding granting an extension, Attorney Sweeney suggested writing a strong letter to TGB urging them to spend extra effort to finish on time.

If an extension is given to TGB, it may be a problem to pay the resident inspector for the extra month or two. Since TGB did not start on time, there may be money available to pay Mike for the extra time. On average the district is billed ca. \$10,000 per month for the inspector

It was noted that the penalty that would have to be paid by TGB of \$554/day was relatively low compared to penalties levied on other jobs in other situations.

Sales Office Modification Update

JWH asked TGB when they would be able to bore the water line from the Community House to the Sewer Office. Their reply was "Thanksgiving" due to their workload. So there was no progress.

New Business

Rick Lippitt made a motion to enter executive Session, under the Missouri Sunshine Law authorized by Chapter 610.021, Sub-Section 1 of the Revised Statutes of Missouri. The motion was seconded by John Hindrichs. The Board was polled on going into closed session:

Marilyn Meyer: Yes; Rich Hirsch: Yes; Rick Lippitt: Yes; John Hindrichs: Yes; and Ken Jost: Yes;

Closed session began at 8:05pm and ended at 8:37pm

Attorney's Report

There was no attorney's report.

Engineer's Report

There was no engineer's report.

Adjournment

There being no other formal business to come before the Board, a motion to adjourn was made by John Hindrichs and seconded by Rick Lippitt. Motion passed with all Directors in approval. Meeting ended at 8:40.

Respectfully Submitted,

Rich Hirsch
Recording Secretary

Approved this 14th day of September, 2011.

Secretary
September 14, 2011

Chairman