

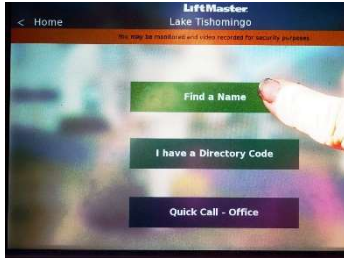
# Lake Tishomingo Security Gate

Admitting Guests/Service Providers

rev 6/16/2022

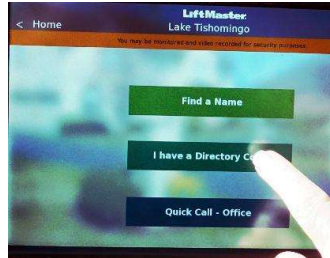
## Tap **PHONE CALL** or **ENTRY CODE (PIN)**

### If **PHONE CALL** was selected



#### FIND A NAME

- Visitor should tap the **FIND A NAME** button and
- Either type the owner's last name (or the first few letters of the name) in the search box and tap **SEARCH**. Or, scroll thru the online directory.
- Visitor should tap the owner's name to call the property owner.
- Property owner should answer the phone and press "9" on the phone to open the gate.



#### DIRECTORY CODE

- If visitor has your **DIRECTORY CODE**, they should tap the **I HAVE A DIRECTORY CODE** button.
- Visitor should enter the 4-digit directory code via the onscreen keypad and tap the **CALL** button below the keypad.
- Property owner should answer the phone and press "9" on the phone to open the gate.
- **DIRECTORY CODES** are always 4-digits long.

### If **ENTRY CODE** was selected



#### ENTRY CODE

- If visitor has your **ENTRY CODE**, they should tap the **ENTRY CODE (PIN)** button.
- Enter the 4-digit code via the onscreen keypad and tap the **ENTER** button below the keypad. The gate should open.
- If three invalid entry codes are entered, the gate callbox will stop responding for three minutes.
- Do **NOT** post the 4-digit entry code on the gate callbox. If found posted, it will be removed.



Some visitors confuse Directory Codes with Entry Codes. Make sure your visitors know what type of code it is and how to use it. Interruption of internet service can affect the gate touch screen. If any icon is grayed out contact [gate.ltpoa@gmail.com](mailto:gate.ltpoa@gmail.com).

## Gate Cards

The gate is closed 24/7. A property owner can use a gate card to enter the subdivision.

- Only a Lake Tishomingo property owner can apply for a gate card. The card will be issued in the property owner's name.
- Download form: [www.laketishomingo.com/forms/gate\\_pass.pdf](http://www.laketishomingo.com/forms/gate_pass.pdf)
- Gate cards are \$5 each to be paid when the gate card is issued.
- When the property is sold gate cards will be disabled. The new owner must request card reassignment.
- No more than six cards will be issued for any property without LTPOA board approval.
- A property owner can request a gate card for a service provider. A gate card is a good solution for a service provider who returns on a regular basis, like a health-care provider or contractor.

## Directory Listing for Property Owners

Each property can have one directory listing. Apply online at

[www.laketishomingo.com/forms/directorylisting.aspx](http://www.laketishomingo.com/forms/directorylisting.aspx)

If you need multiple owners listed, you must receive permission from the LTPOA board, since directory listings are limited.

## Remote Controls for Property Owners

An owner with a handicapped license plate or hangtag, or approval from the LTPOA board, can purchase a remote-control to open the gate for \$25. Contact J Faulkerson.

## Temporary Entry Code

A property owner can obtain a temporary entry code for a party, delivery, or service provider. An entry code is a 4-digit number. The entry code is hour- and day-limited and has an expiration date.

A construction project requires LTPOA building permit before an entry code will be issued. [LTPOA Building Permit application](http://www.laketishomingo.com/forms/buildingpermitapplication.aspx)

The property owner is responsible for the code and must not give it to unapproved users. Allow 10 days to process the application. Entry code use is monitored and subject to cancellation.

## Important Links

Request a gate card, remote control, car or boat sticker	Justin Faulkerson, <a href="mailto:jfaulkerson80@yahoo.com">jfaulkerson80@yahoo.com</a> , 314 371 7320
Gate Card Request (printable)	<a href="http://www.laketishomingo.com/forms/gate_pass.pdf">www.laketishomingo.com/forms/gate_pass.pdf</a>
Gate Directory Listing	<a href="http://www.laketishomingo.com/forms/directorylisting.aspx">www.laketishomingo.com/forms/directorylisting.aspx</a>
Temporary Entry Code (allow 10 days to process application)	<a href="http://www.laketishomingo.com/forms/entrycoderequest.aspx">www.laketishomingo.com/forms/entrycoderequest.aspx</a>
Report gate problems to any LTPOA board member or	<a href="mailto:gate.ltpoa@gmail.com">gate.ltpoa@gmail.com</a>